

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

PUBLIC SERVICES – Sri S. Ravi Kumar, Office Subordinate, Law Department –  
Departmental Proceedings under Rule 20 of the Andhra Pradesh Civil Services  
(Classification, Control and Appeal Rules,) 1991 - Articles of Charges - Issued.

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LAW (M.I) DEPARTMENT

G.O.Rt.No. 1017

Dated:22-05-2013

**ORDER:**

It is proposed to hold an enquiry against Sri S. Ravi Kumar, Office Subordinate, Law Department in accordance with the procedure laid down in Rule 20 of the Andhra Pradesh Civil Services (Classification, Control and Appeal) Rules, 1991.

2. The substance of the imputations in respect of which the inquiry is proposed to be held is set out in the enclosed statement of articles of charges (Annexure-I), imputations of misconduct or misbehavior (Annexure-II), list of documents (Annexure-III), and list of witnesses (annexure IV).

3. Sri S. Ravi Kumar, Office Subordinate, Law Department is directed to submit a written statement of his defence within ten (10) days of the receipt of this order.

4. Sri S. Ravi Kumar, Office Subordinate, Law Department is informed that an inquiry will be held only if the articles of charges are not admitted. He should, therefore, specifically admit or deny article of charge.

5. Sri S. Ravi Kumar, Office Subordinate, Law Department is further informed that if he does not submit his written statement of defence on or before the date specified in para (3) above, further action will be processed based on the material available.

6. Attention of Sri S. Ravi Kumar, Office Subordinate, Law Department is invited to rule 24 of the Andhra Pradesh Civil Services (Conduct) Rules, 1964, under which no Government Servant shall bring or attempt to bring any political or outside influence to bear upon any superior authority to further his interest in respect of matters pertaining to his service under the Government. If any representation is received on his behalf from another person in respect of any matter dealt within these proceedings, it will be presumed that Sri S. Ravi Kumar, Office Subordinate, Law Department is aware of such a representation and it has been made at his instance and action will be taken against him for violation of rule 24 of the A.P. Civil Service (Conduct) Rules, 1964.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

T. Narayana Reddy  
Secretary to Government  
Legal Affairs(FAC)

To  
Sri S. Ravi Kumar,  
Office Subordinate,  
Law Department.  
Copy to: S/f and S/c.

//FORWARDED::BY ORDER//

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**ANNEXURE-I**

**STATEMENT OF ARTICLES OF CHARGE FRAMED AGAINST SRI S.RAVIKUMAR,  
OFFICE SUBORDINATE, LAW DEPARTMENT.**

**Article- I:**

That the said Sri S.Ravi Kumar, Office Subordinate, Law Department absented from duty un-authorizedly for 114 days from 1.5. 2012 to 25.11.2012 and the details of dates are shown below :-

Sl.No	Month	Not attended	Total Days
	May, 2012	1.5.2012 to 6.5.2012(6) days from 15.5.2012 to 22.5.2012(7) days 26.5.2012 (1/2day)cl =14 1/2 days	14 1/2
	June, 2012	2.6.2012 (1) 15.6.2012(1) 20.6.2012 to 30.6.2012(11) days= 13 days	13
	July, 2012	1.7.2012 to 8.7.2012 (8) days ,12.7.2012 (1), 14.7.2012 to 31.7.2012 =18 =27 days	27
	August, 2012	1.8.2012 to 8.8.2012 (8), 17.8.2012 (1/2) day cl, 24.8.2012 to 28.8.2012 (5) =13 1/2=days	13 1/2
	September,2012	4.9.2012 to 30.9.2012 (27) days	27
	October, 2012	1.10.2012 to 10.10.2012 (10) 23.10.2012 to 25.10.2012 (3) =13 days.	13
	November, 2012	5.11.2012,14.11.2012,20.11.2012,23.11.2012 to 25.11.2012 =6 days.	6
		<b>TOTAL</b>	<b>114 days</b>

The above details indicate that the individual is irregular in attending to the office and he has been absenting himself unauthorizedly. He did not apply for grant of any kind of leave for his above absence periods in advance as per the Rules in force or he did not even intimated about his absence, which shows his negligence and dereliction to duty. Thus, he contravened rule 3 of the A.P. Civil Services (Conduct) Rules,1964.

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**ANNEXURE –II**

**Statement of imputations of misconduct or misbehaviour in support of the articles of charge framed against Sri S. Ravi Kumar, Office Subordinate, Law Department**

As a Office Subordinate in Law Department Sri S.Ravi Kumar,Office Subordinate has unauthorizedly absented for 114 days without applying for any kind of leave. This shows his dereliction to duty and also amounts to violation of rule 3 of the A.P.Civil Services (Conduct) Rules,1964.

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**ANNEXURE –III**

**LIST OF DOCUMENTS BY WHICH THE ARTICLES OF CHARGE FRAMED  
AGAINST SRI S.RAVI KUMAR, OFFICE SUBORDINATE ARE PROPOSED  
TO BE SUSTAINED.**

Copy of the Attendance extract dated. 1-5-2012 to 25-11-2012 and observations of the Secretary to Government “ Put up a report”.

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**ANNEXURE –IV**

**List of witnesses by whom the articles of charge framed against Sri S.Ravi Kumar, Office Subordinate, Law Department are proposed to be sustained.**

- 1.Smt M.Vijaya, Roneo Duplicating Operator
- 2.Sri V.Venkateswara Rao, Section Officer, Law (M) Department

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